

**LOWER ALLEN TOWNSHIP  
BOARD OF COMMISSIONERS**

**REGULAR MEETING**

**March 23, 2026**

**6:00 PM**

**AGENDA**

- 1. Call to Order by President Caron.** Proof of Publication.
- 2. A Moment of Silence and the Pledge of Allegiance.**
- 3. Approval of Meeting Minutes:** Regular Meeting of February 23, 2026
- 4. PRESENTATIONS:**
  - a. Zoning Ordinance Update – Frank Chlebnikow, Rettew
- 5. Audience Participation:** Any item on the agenda or any business pertinent to the Township. We ask that all attendees sign in and those speaking must state their name and address for the record. Please limit discussions to five (5) minutes per person.
- 6. CONSENT AGENDA**

Any Commissioner, staff member, or anyone in attendance who would like to have an item on the Consent Agenda removed for further discussion can request so now. Is there a request for the removal of an item(s) on the Consent Agenda?

Accept motion to approve the items on the Consent Agenda, which are listed as follows:

  - a. Monthly Director Reports for Community & Economic Development, Public Works, Public Safety, and Finance for February 2026.
  - b. Tax Collector’s Monthly Report for February 2026 (2025 Interim).
  - c. Check Register of March 13, 2026 in the amount of \$205,143.92.
  - d. Check Register of March 20, 2026 in the amount of \$351,841.08.
  - e. Credit Card Register for February 2026 in the amount of \$6,845.40.
- 7. PRESIDENT CARON**
  - a. Accept a motion to approve a manual Check Register of March 14, 2026, in the amount of \$575.00 to Eckert, Seamans, Cherin & Mellott for legal services.

## **8. HUMAN RESOURCES**

- a. No agenda items.

## **9. PUBLIC SAFETY**

- a. Discussion and possible action: Adopting **RESOLUTION 2026-R-12**, authorizing the sale or trade-in of Township assets valued over \$2,000, to ratify the sale of the 2014 Pierce Velocity Rescue Truck “Rescue 12” to Command Fire Apparatus, LLC in the amount of \$332,577.85, approved at the Board’s February 9, 2026, Regular Meeting.
- b. Discussion and possible action: Adopting **RESOLUTION 2026-R-13**, accepting the Cumberland County 2025 Hazard Mitigation Plan (HMP).

## **10. COMMUNITY AND ECONOMIC DEVELOPMENT**

- a. Zoning Hearing Board Update.
- b. Discussion and possible action: Approving Financial Security Reduction Request No. 2 in the amount of \$251,229.33 (from \$316,072.68 to \$64,843.35) for SLD #2022-09 Cloud 10 Carwash Preliminary/Final Land Development Plan.
- c. Discussion and possible action: Accepting a 90-day extension for SLD #2025-07 Allen Middle School Preliminary/Final Land Development Plan.

## **11. PUBLIC WORKS**

- a. Discussion and possible action: Authorizing staff to prepare and advertise bid specifications for the 2026 Infrastructure project.
- b. Discussion and possible action: Awarding the Westport Basin Retrofit Project to Kinsley Construction, LLC, the lowest responsible bidder at \$394,555.90.
- c. Discussion and possible action: Awarding the BMP Maintenance and Landscape Contract to Wetland Studies and Solutions, Inc. (dba LandStudies), the lowest responsible bidder at \$84,688.00.
- d. Discussion and possible action: Awarding the Gateway Park Project to SLC Excavating, LLC, the lowest responsible bidder at \$96,755.00.

## **12. FINANCE**

- a. Discussion and possible action: Authorizing staff to engage with Brown Plus for pre-audit preparation services for audit years 2023, 2024, and 2025.

**13. MANAGER**

- a. Discussion: PA Liquor Control Board (PLCB) approval letter for a five (5) year term.
- b. Discussion: Health insurance plan document review.

**14. COMMISSIONERS REPORTS**

**15. NEXT MEETING:** Monday, April 13, 2026, at 6:00 p.m.

**16. EXECUTIVE SESSION**

- a. Legal matter regarding Merritts Properties, LLC.

**17. ADJOURN**